

**BOROUGH OF BUENA
REGULAR COUNCIL MEETING MINUTES
FEBRUARY 26, 2018**

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MEETING CALLED TO ORDER: 6:35 P.M.

MEETING ADJOURNED: 7:06 P.M.

The regular meeting of Mayor and Council of the Borough of Buena was held Monday, February 26, 2018 commencing at 6:30 p.m. at the Borough Hall with Council President Baker presiding. Council President Baker led the flag salute and announced that this meeting was being held in compliance with the Open Public Meetings Act and notices of this meeting have been provided, via email, to the Press of Atlantic City, the Daily Journal and the Atlantic County Record on November 16, 2017, as well as having been posted on the bulletin board at Borough Hall.

PRESENT: Councilpersons Marolda, Walker, Baker, Mancuso, Alvarez and McAvaddy, Richard Tonetta, Solicitor and Jill McCrea, Administrator, Maryann Coraluzzo, Borough Clerk

ABSENT: Mayor Zappariello

ROLL CALL OF ATTENDANCE:

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA	X			
WALKER	X			
BAKER	X			
MANCUSO	X			
ALVAREZ	X			
MCAVADDY	X			

MAYOR'S REPORT:

PUBLIC PORTION OF MEETING:

Felix Donato of 417 Weymouth Road and an unknown neighbor were present to discuss the excessive speeding on Weymouth Road. The gentlemen were concerned that a child will sustain injuries or fatalities due to the speed. Chief Zimmer was present and the matter was referred to him for follow up. Councilman Marolda will follow up regarding the possibility of adding a bike lane.

Brian Fatcher of Kimberly Lane had questions regarding the status of the underground pipes.

ORDINANCE NO. 663 PUBLIC HEARING OPENED:

**AN ORDINANCE AMENDING ORDINANCE NO. 542 ESTABLISHING THE LAND USE BOARD OF THE BOROUGH OF BUENA TO CONSOLIDATE THE FUNCTIONS OF THE PLANNING BOARD AND ZONING BOARD AND ESTABLISHING THE PROCESS FOR THE APPOINTMENT OF ITS MEMBERS, STAFF AND PROFESSIONALS FOR ITS PROPER OPERATION
m/Marolda s/Walker**

WHEREAS, on December 11, 2006, the Borough Council adopted Ordinance

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542 an Ordinance combining the Zoning Board and Planning Board into one single Land Use Board so as to save costs incurred for support staff and professionals for two boards as well as providing for more expeditious resolutions to development applications as permitted in accordance with N.J.S.A. 40:55D-25(c) (1); and

WHEREAS, Ordinance 542 specifies at Section 4 B. that Borough Council "may employ or contract for and fix compensation of an attorney, an engineer and such experts and staff as it may deem necessary for the proper operation of the Land Use Board.. the appointment of all staff members, including that of the attorney for the Land Use Board shall be made by the Mayor with consent of Council effective January 1 of each year for a one year term or until the qualification and appointment of a successor."; and

WHEREAS, N.J.S.A. 40:55D-25 c.(1) states "In a municipality having a population of 15,000 or less, a nine member planning board, if so provided by Ordinance, shall exercise, to the same extent and subject to the same restrictions, all of the powers of a board of adjustment.." and N.J.S.A. 40:55D-24 as to the Planning Board and N.J.S.A. 40:55D-70 as to the Zoning Board specifies each Board shall have the authority and duty to "elect a chair, vice chair from their members as well as employ or contract for, and fix the compensation of legal counsel, other than the Municipal Attorney, and experts and other staff and services as it may deem necessary, not exceeding..the amount appropriated by the governing body for its use." And therefore the appropriate appointing authority for the Land Use Board to employ and compensate its legal counsel, experts, including its Engineer and other staff and services is the Land Use Board; and

WHEREAS, the Council of the Borough of Buena intends upon correcting the error in Ordinance No. 542 so as to comply with State Statute.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Borough of Buena that Ordinance 542, Section 4 B be deleted in its entirety and replaced as follows:

Section 4 B. The Land Use Board may employ or contract for and fix compensation of an attorney, other than the Borough Attorney, an engineer and such experts and staff and services as it may deem necessary, not exceeding, exclusive of gifts or grants, the amount appropriated by the Borough Council for its use. The Governing Body shall make provision in its budget and appropriate funds for the expenses of the land Use Board as it may deem necessary for the proper operation of the Land Use Board.

BE IT FURTHER ORDAINED that all Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, are and the same are hereby repealed.

This Ordinance shall take effect immediately upon final passage and publication as provided by law.

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	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA	X			
WALKER	X			
BAKER	X			
MANCUSO	X			
ALVAREZ	X			
MCAVADDY	X			

DISCUSSION: none

**PUBLIC HEARING CLOSED:
m/Walker s/Mancuso**

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA	X			
WALKER	X			
BAKER	X			
MANCUSO	X			
ALVAREZ	X			
MCAVADDY	X			

**ORDINANCE 663 ADOPTED:
m/Walker s/Mancuso**

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA	X			
WALKER	X			
BAKER	X			
MANCUSO	X			
ALVAREZ	X			
MCAVADDY	X			

ORDINANCE NO. 664 INTRODUCED AND PASS ON FIRST READING:

**AN ORDINANCE AMENDING ORDINANCE 635 THE SALARIES AND
WAGES RANGES OF MUNICIPAL OFFICIALS AND EMPLOYEES OF
THE BOROUGH OF BUENA FOR THE YEAR 2018
m/Marolda s/Walker**

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BE IT ORDAINED by the Council of the Borough of Buena, in the County of Atlantic and State of New Jersey, that the following salary and wage ranges are hereby established for municipal officials and employees in the Borough of Buena,

Mayor	\$ 8,112.00 – \$ 8,800.00
Council	\$ 4,161.00 – \$ 4,525.00
Administrator	\$20,000.00 – \$55,000.00
Municipal Clerk	\$30,000.00 – \$50,000.00
Tax Collector	\$30,000.00 – \$50,000.00
Deputy Municipal Clerk	\$27,000.00 – \$39,000.00
Chief Financial Officer	\$40,000.00 – \$60,000.00
Qualified Purchasing Agent	\$ 1,000.00 – \$ 5,000.00
Tax Assessor	\$ 7,900.00 – \$10,000.00
Zoning Officer	\$ 4,500.00 – \$ 7,210.00
Enforcement Officer	\$ 6,500.00 – \$ 9,200.00
Construction Code	\$ 1,800.00 – \$ 3,500.00
Building Sub-Code Official	\$ 9,000.00 – \$11,000.00
Plumbing Sub-Code Official	\$ 6,500.00 – \$ 9,500.00
Electrical Sub-Code Official	\$ 6,500.00 – \$ 9,500.00
Fire Sub-Code Official	\$ 1,500.00 – \$ 5,000.00
Fire Official	\$ 4,000.00 – \$ 6,000.00
Occupancy Inspector	\$ 3,000.00 – \$ 4,300.00
Road Supervisor	\$50,000.00 – \$75,000.00
EMS Chief	\$40,000.00 – \$63,672.00
EMS Captain	\$63,673.00 – \$69,000.00
Director Emergency Management	\$490.00 – \$ 550.00
Clerk 1- Full Time	\$25,000.00 – \$29,999.00
Clerk 2 - Full Time	\$30,000.00 – \$39,999.00
Clerk 3 - Full Time	\$40,000.00 – \$52,000.00
Clerk 1 - Part Time	\$ 12.50 – \$ 16.00
Land Use Secretary	\$ 100.00 – \$ 125.00

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Land Use Board Chairman	\$ 30.00 – \$ 33.00
Land Use Board Members	\$ 25.00 – \$ 28.00
Senior Part-Time EMS	\$ 14.57 – \$ 17.00
EMS – Part Time	\$ 12.48 – \$ 15.00
Substitute Fire Official	\$ 25.00 – \$ 35.00
Streets & Roads Laborer 1	\$ 16.00 – \$ 19.00
Streets & Roads Laborer 2	\$ 19.01 – \$ 25.00
Streets & Roads Laborer 3	\$ 25.01 - \$ 28.00
Part-Time Road Laborers	\$ 10.00 – \$ 15.00

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA	X			
WALKER	X			
BAKER	X			
MANCUSO	X			
ALVAREZ	X			
MCAVADDY	X			

ORDINANCE NO. 665 NEED MOTION TO INTRODUCE AND PASS ON FIRST READING:

**AN ORDINANCE AMENDING ORDINANCE 593, AS AMENDED,
ARTICLE XXVII, SECTION 35-95 OF THE CODE OF THE
BOROUGH OF BUENA ENTITLED BOROUGH ADMINISTRATOR
m/Mancuso s/Marolda**

WHEREAS, the Council of the Borough of Buena adopted Ordinance 592 creating the position Borough Administrator for the efficient operation of the administration of the Borough of Buena; and

WHEREAS, Borough Council set the hours to be served in the position as not more than 20 hours on average per week; and

WHEREAS, the duties and obligations of the Borough Administrator have increased and it is clear that the position will require more than 20 hours per week to be effective.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Borough of Buena that Article XXVII, Section 35-95 be deleted in its entirety and replaced as follows:

Section 35-95. The office of the Business Administrator is hereby established pursuant to N.J.S.A. 40A:9-136 et seq. Said position to be a part-time position of not more than a gross number of hours equal to a calculation based upon 20 hours per week times 48 weeks in the calendar year of service. At no time shall the Business Administrator work in excess of 29

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hours in any week. The hours shall be flex to be used in the discretion of the Administrator unless otherwise directed by the Mayor, however all flex hours accumulated must be taken within 2 weeks of acquiring the same.

BE IT FURTHER ORDAINED that the Business Administrator shall execute a Memorandum of Agreement setting forth the terms of employment, including the term of office, salary and hours of daily service among other terms.

BE IT FURTHER ORDAINED that any Ordinance or portion thereof that is inconsistent with the terms of this Ordinance shall be repealed to the extent of such inconsistency.

BE IT FURTHER ORDAINED that should any portion of this Ordinance be deemed void by a Court of competent jurisdiction, the balance hereof shall remain in full force and affect.

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA	X			
WALKER	X			
BAKER	X			
MANCUSO	X			
ALVAREZ	X			
MCAVADDY	X			

**RESOLUTION 26-18 RESOLUTION TO CLOSE THE POLICE TRUST CHECKING
(FORFEITURE) AND ISSUE FUNDS TO THE FRANKLIN TOWNSHIP
POLICE FORFEITURE ACCOUNT
m/Walker s/Alvarez**

WHEREAS, the Borough of Buena Police Department has been dissolved, the Atlantic County Prosecutor's office requires the Forfeiture account be turned over to the Franklin Township Police Department's Forfeiture account;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Buena that the Police Trust (Forfeiture) Checking account be closed and the funds (\$352.52) from the account be issued to the Franklin Township Police Forfeiture account with the balance as of February 12, 2018.

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA	X			
WALKER	X			
BAKER	X			
MANCUSO	X			
ALVAREZ	X			
MCAVADDY	X			

**RESOLUTION 31-18 A RESOLUTION APPOINTING ALBERT J. JIANNOTTI AS A FULL-
TIME STREETS AND ROADS LABORER 1 IN THE BOROUGH OF
BUENA ROAD DEPARTMENT EFFECTIVE FEBRUARY 27, 2018.
m/Marolda s/Walker**

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BE IT RESOLVED by the Council of the Borough of Buena that Albert J. Jiannotti is hereby appointed to the position of full-time Laborer 1 in the Borough of Buena Road Department.

BE IT FURTHER RESOLVED that the hourly rate shall be \$20.00 per hour.

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA	X			
WALKER	X			
BAKER	X			
MANCUSO	X			
ALVAREZ	X			
MCAVADDY	X			

**RESOLUTION 32-18 A RESOLUTION AUTHORIZING THE MAYOR AND CLERK TO EXECUTE
A CONTRACT WITH TRIAD ASSOCIATES FOR GRANT CONSULTING
SERVICES.
m/Walker s/Marolda**

WHEREAS, Triad Associates has submitted a proposal for grant consulting services; and

WHEREAS, the Borough wishes to accept said proposal and to authorize the execution of a contract with Triad Associates; and

WHEREAS, the proposed contract has been reviewed and approved by the Municipal Attorney and will be on record in the office of the Borough Clerk and available for public inspection; and

WHEREAS; Triad Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Triad Associates has not made any contributions to a political or candidate committee in the Borough that would bar the award of this contract and that the contract will prohibit Triad Associates from making any contributions through the term of the contract; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Buena as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor and Clerk are hereby authorized, directed and empowered to execute a contract with Triad Associates to provide grant consulting services within the Borough retroactive to January 1, 2018 and terminating December 31, 2018.
3. Triad Associates has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to

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the Borough of Buena

4. This Contract is awarded without competitive bidding as a "professional service" in accordance with NJSA 40A:11-5(1) (a) of the New Jersey Local Public Contracts Law because Triad Associates has professional knowledge as to grant consulting services.
5. The Borough Council has award the contract without competitive bidding as a professional service pursuant to 40A:11-5(1) (a) to Triad Associates. This contract and resolution authorizing same shall be available for public inspection in the office of the Municipal Clerk, Borough of Buena.
6. Contract award is contingent upon a Certificate of Availability of Funds certified by the Chief Financial Officer.
7. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Borough of Buena.
8. The Mayor and Clerk are hereby authorized and directed to execute, on behalf of the Borough, a Professional Contract with Triad Associates, subject to and in accordance with the limitations imposed herein.
9. A notice of this contract award shall be published in the official newspaper of the Borough of Buena within 10 days from the date of adoption.
10. This Resolution shall be effective as of adoption.

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA	X			
WALKER	X			
BAKER	X			
MANCUSO	X			
ALVAREZ	X			
MCAVADDY	X			

**RESOLUTION 33-18 A RESOLUTION OF THE BOROUGH OF BUENA, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING PATRICK NEWTON AS PLUMBING SUB CODE OFFICIAL AND FIRE SUB CODE OFFICIAL
m/Walker s/McAvaddy**

WHEREAS, Patrick Newton is duly licensed and qualified to sure as Plumbing Sub Code Official and Fire Sub Code Official; and

WHEREAS, Patrick Newton has agreed to serve as the Plumbing Sub Code Official and Fire Sub Code Official for the Borough of Buena; and

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NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Buena, County of Atlantic, State of New Jersey as follows:

1. Patrick Newton is hereby appointed as the Plumbing Sub Code Official and the Fire Sub Code Official for the Borough of Buena, effective February 26, 2018.
2. Patrick Newton shall be paid bi-weekly at the annual rate of \$8,000 for the Plumbing Sub Code Official and \$4,000 for the Fire Sub Code Official for the Borough of Buena.
3. A certified copy of this resolution shall be submitted to the New Jersey Department of Community Affairs.

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA		X		
WALKER		X		
BAKER	X			
MANCUSO		X		
ALVAREZ		X		
MCAVADDY	X			

**RESOLUTION 34-18 2018 EMERGENCY TEMPORARY BUDGET
m/Walker s/Mancuso**

WHEREAS, an emergent condition has arisen with respect to providing appropriation for expenditures and no adequate provision has been made in the 2018 temporary appropriations for the aforesaid purpose, and N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned, and

WHEREAS, the total emergency temporary resolutions adopted in the year 2018 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.40A:4-20) including this resolution total \$1,881,401.00:

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of N.J.S. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made for the attached list of line items.
2. That said emergency temporary appropriations will be provided for in 2018 municipal budget as adopted.
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

2018

General Government:	
Municipal Clerk's Office	
Other Expenses	\$ 8,000.00
Governing Body	
Salary & Wages	\$ 1,000.00
Finance Office	
Salary & Wages	\$ 1,000.00
Other Expenses	\$ 8,000.00
Computer Operations	
Other Expenses	\$ 9,000.00
Audit Contract Services	
Other Expenses	\$ 10,000.00
Tax Assessor	
Other Expenses	\$ 1,000.00
Tax Collector	
Other Expenses	\$ 1,000.00
Administrator	
Salary & Wages	\$ 6,000.00

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Public Buildings & Grounds		
	Other Expenses	\$ 20,000.00
Insurance:		
	Health Insurance	\$100,000.00
	General Insurance JIF/MEL	\$ 14,000.00
Public Safety:		
Emergency Management		
	Salary & Wages	\$ 100.00
EMS		
	Salary & Wages	\$ 65,000.00
Streets & Roads:		
Road Repair & Maintenance		
	Salary & Wages	\$ 70,000.00
	Other Expenses	\$ 15,000.00
Trash & Other Expenses		
	Other Expenses	\$ 40,000.00
Health & Welfare:		
Animal Control		
	Other Expenses	\$ 2,000.00
Uniform Construction Code:		
Construction		
	Salary & Wages	\$ 7,000.00
	Other Expenses	\$ 1,000.00
Unclassified:		
Utility Expenses:		
	Gas Heat/Heating Fuel	\$ 3,000.00
Statutory Expenditures:		
	PERS	\$ 75,377.00
	PFRS	\$138,855.00
	DCRP	\$ 400.00
Inter Local Services Agreements:		
	Gloucester County 911	\$ 80,000.00
	Franklin Twp. Police	\$187,500.00

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA	X			
WALKER	X			
BAKER	X			
MANCUSO	X			
ALVAREZ	X			
MCAVADDY		X		

SOLICITOR'S REPORT:

RESOLUTION 34A-18 **A RESOLUTION OF THE BOROUGH OF BUENA, COUNTY OF ATLANTIC, AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE BOROUGH OF BUENA AND COUNTY OF ATLANTIC REGARDING THE INSTALLATION AND MAINTENANCE OF A DRAINAGE PIPE UNDER CENTRAL AVENUE IN ACCORDANCE WITH N.J.S.A. 40A:65-1 ET SEQ. AND 40:41A-27**
m/Marolda s/Walker with the minor change regarding the posting of a maintenance bond.

WHEREAS, the Borough of Buena (Borough) has a road easement/right of way for a Borough street commonly known as Louis Drive which is prone to flooding during storm events and the Borough is presently in the process of improving a portion of Louis Drive; and

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WHEREAS, the County of Atlantic (County) is the easement/right of way owner of Central Avenue (CR 627) located in the Borough of Buena, is responsible for the maintenance and repair of the same and has presently planned a County Project of repaving Central Avenue; and

WHEREAS, the Borough Engineer has recommended the installation of a reinforced concrete drainage pipe under Central Avenue to mitigate the flooding on Louis Drive and the County has agreed to assist the Borough in the effort to mitigate flooding on Louis Drive prior to the repaving efforts so as to coordinate efforts of the Borough and County; and

WHEREAS, the Borough and County agree that the residents can be better served with a reduced expenditure of tax dollars, while providing a greater level of governmental services through a shared services agreement and further recognize the value of interlocal cooperation as a way of reducing duplication and overlapping of services and further are "local units" defined in the Uniform Shared Services and consolidation Act, N.J.S.A. 40A:65-21 et seq; and

WHEREAS, the County is further authorized to enter into a shared services agreement in accordance with N.J.S.A. 40:41A-27(g).

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Buena that the Mayor and Clerk are hereby authorized to execute a Shared Services Agreement with the County of Atlantic regarding the installation of a reinforced concrete drainage pipe under Central Avenue (CR627) which specifies the cost distribution and maintenance obligations of the same in the similar form and substance as attached hereto and made a part hereof.

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA	X			
WALKER	X			
BAKER	X			
MANCUSO	X			
ALVAREZ	X			
MCAVADDY	X			

ADMINISTRATORS' S REPORT:

A productive budget meeting was held.

COMMITTEE REPORTS:

ROADS/RECYCLING: (COUNCILMAN MAROLDA)

The road department budgetary requests were forwarded to the finance committee for possible inclusion in the 2018 budget.

ECONOMIC DEVELOPMENT: (COUNCILMAN WALKER)

Councilman Walker reported on a meeting that will be held with Triad Associates and the Atlantic County Improvement Authority.

RECREATION: (COUNCILWOMAN BAKER)

Council President Baker attended the Atlantic County League of Municipalities meeting on February 16th. Assemblyman Mazzeo was the guest speaker.

The Route 54/40 Shuttle had 1,003 passengers in January.

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BBSA registration was held in February.

Council President Baker announced the winners of the Home Decorating Contest:
 First Place- Lombardi Family
 Second Place- Nardone Family
 Third Place- Winkler Family

A St. Patrick's Day Breakfast fundraiser will be held on March 11th to benefit the Buena Borough Recreation Commission.

The Easter Egg Hunt will be held on March 24th at 10:00 a.m. with a rain date of March 31st.

FINANCE: (COUNCILMAN MANCUSO)

Councilman Mancuso reported on the budget committee meeting.

PUBLIC SAFETY/STREETS LIGHTS: (COUNCILMAN ALVAREZ)

Councilman Alvarez thanked Chief Zimmer stating that he has received many positive comments in his position of Public Safety Director. E.M.S. responded to 92 calls with 18 being out of the Borough.

BLDGS/GROUNDS/IMPROVEMENTS: (COUNCILMAN MCAVADDY) none

CLERK'S REPORT:

Minutes of the workshop meeting of February 12, 2018 were approved m/Walker s/Marolda.

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA	X			
WALKER	X			
BAKER	X			
MANCUSO	X			
ALVAREZ	X			
MCAVADDY	X			

Minutes of the regular meeting of February 12, 2018 were approved m/Alvarez s/Walker.

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA	X			
WALKER	X			
BAKER	X			
MANCUSO	X			
ALVAREZ	X			
MCAVADDY	X			

Minutes of the executive session of February 12, 2018 were approved m/Marolda s/Walker.

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	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA	X			
WALKER	X			
BAKER	X			
MANCUSO	X			
ALVAREZ	X			
MCAVADDY	X			

CORRESPONDENCE :

1. Authorizing the Atlantic County Department of Public Works, Office of Mosquito Control, to perform aerial application of pesticides for areas deemed to have a high population of mosquitoes, being either a nuisance, a health hazard or both was approved m/Walker s/Alvarez.

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA	X			
WALKER	X			
BAKER	X			
MANCUSO	X			
ALVAREZ	X			
MCAVADDY	X			

February 16, 2018

Mayor and Council
Buena Borough
616 Central Avenue
Minotola, NJ 08341

RE: 2017 Safety Incentive Program Awards

Dear Mayor and Council:

It is our pleasure to report that the Buena Borough has earned **\$1,900.00** as a result of your employees' outstanding performance in the 2017 ACMJIF Safety Incentive Program. The Safety Incentive Program is intended to foster a safety attitude among the ACM JIF members, change behaviors to create a safer work environment, as well as promote continuing efforts to "Change the Culture". The awards were announced at the Safety Coordinator's and Claims Coordinator's Regional Training held on February 8, 2018, and will be celebrated during our Annual Safety Kickoff Breakfast scheduled for March 20, 2018.

The Safety Incentive Program required the execution of the "Safety Contract" and the completion of various reports confirming compliance with JIF safety criteria. These reports were evaluated by the JIF Safety Director to determine your municipality's compliance with these criteria.

During 2017, members competed against a set of standards established by the Executive Safety Committee to determine their awards. The JIF members were sorted into five size categories (XS, S, M, L, XL) based upon their annual JIF Assessment. Each member competed against the established standards to determine if they either qualify or not (Pass or Fail) for a Safety Incentive Program Award.

Due to your employees' efforts, Buena Borough has qualified (Passed!) for reimbursement of **\$1,900.00** to be used for recognition of your employees' safety accomplishments.

We would also like to extend our **CONGRATULATIONS** to your Fund Commissioner, William Nimohay, your Claims Coordinator, Maryann Coraluzzo, and all your employees who played an important role in achieving these results. Their dedication to the principles of the JIF has enabled them to effectively communicate the importance of the safety program and their continuing commitment to the safety of all employees. We ask that this letter be read at your next Council Meeting to acknowledge these efforts by your employees' and make these accomplishments part of the public record.

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Guidelines on how to collect your award has been sent to your Fund Commissioner and Safety Coordinator. You can find additional information about the JIF Safety Program, Polices, and Safety Incentive Program Criteria, as well as the presentation given during the Safety Kickoff Breakfast, on the ACMJIF website, www.acmjif.org.

I once again want to thank you for your involvement and congratulate you and everyone involved in the JIF safety program for making **“Safety First in All We Say and Do”!**

Very truly yours,

ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

Paul J. Miola

Correspondence filed m/Marolda s/Mancuso

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA	X			
WALKER	X			
BAKER	X			
MANCUSO	X			
ALVAREZ	X			
MCAVADDY	X			

UNFINISHED BUSINESS: none

NEW BUSINESS: none

BILLS PAID AS LISTED: m/Walker s/Mancuso

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA	X			
WALKER	X			
BAKER	X			
MANCUSO	X			
ALVAREZ	X			
MCAVADDY	X			

**NEXT MEETING: MARCH 12, 2018- WORKSHOP 6:00 P.M.
REGULAR 6:30 P.M.**

MEETING ADJOURNED: m/Walker s/Mancuso

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA	X			
WALKER	X			
BAKER	X			
MANCUSO	X			
ALVAREZ	X			
MCAVADDY	X			

**MARYANN CORALUZZO
BOROUGH CLERK**